

PRACTICAL INFORMATION

THE 76th MEETING OF THE HEADS OF MEDICINES AGENCIES 21-22-23 MAY 2014, TOLEDO, SPAIN

VENUE

The meeting will be held at the Hilton Buenavista Toledo Hotel, Concilios de Toledo 1, 45005 Toledo. The conference room is equipped with Wi-Fi. The respective password will be distributed at the registration desk.

REGISTRATION

All participants are invited to register **by 15 April 2014** at the latest using the online registration procedure. To begin with the registration procedure the following URL address is required <http://hma2014.aemps.es>.

ARRIVAL / TRANSPORTATION

Participants will be subject to the usual airport control procedures. Transport for registered participants will be organised:

- From Madrid Barajas Airport to Hilton Buenavista Toledo Hotel upon your arrival on 21 or 22 May 2014.
- From Hilton Buenavista Toledo Hotel to Madrid Barajas Airport on 22 or 23 May 2014.

Upon arrival at the airport, participants will be contacted by a driver with the inscription of the event "**HMA Meeting**".

The meeting organisers will arrange the transfers according to the flight data shown on the registration form.

Please note that after the transfer from the venue to the airport on 23 May 2014, no further transport will be provided by the organisers.

The distance from Madrid to Toledo is 89 Km and the journey takes approximately one hour and fifteen minutes.

ACCOMODATION

The AEMPS does not cover accommodation costs. If you wish to book and pay your hotel room online, please contact:

Mónica Lara Sacido (Coordinator Events Hilton Buenavista Toledo)

ec3@buenavistatoledo.com

Telephone number + 34 925 289 800

The Hilton Buenavista Toledo hotel has a special rate for the HMA meeting of 132,00 € for a double room single use. The price is per night and room, with breakfast and VAT included and will be available until 15 April.

PROGRAMME

A Veterinary Stakeholders meeting will take place on Wednesday 21 May at 17:00h.

A Welcome Buffet will be served in the restaurant “Jardines El Greco” at the Hilton Buenavista Toledo hotel on Wednesday, 21 May at 19:00h.

The meeting starts at 9:00h on Thursday, 22 May after registration which begins at 8:30h. The meeting will continue until 12:00h on Friday 23 May and will be followed by lunch.

A social event and dinner will take place on the evening of 22 May.

The agenda and documents will be circulated by e-mail and they will be also available on the website.

Coffee breaks and lunches will be served at the meeting venue.

INTERPRETATION

The working language of the meeting is English. In accordance with traditional practice at this event, no interpretation will be provided during the sessions.

CONTACTS

- **Hotel booking or cancellations:**

Mónica Lara Sacido (Coordinator Events Hilton Buenavista Toledo)

ec3@buenavistatoledo.com

Telephone number + 34 925 289 800

- **Question related to transfers:**

Irene Cuadrado (Halcón Eventos)

irene.cuadrado@halcon-viajes.es

Telephone number + 34 91 542 50 64

+ 34 634 588 890 (for calls only 21-22-23 May 2014)

- **For any other queries please contact by e-mail at:**

HMAToledo@aemps.es

Telephone number:

Laura Franqueza + 34 91 822 50 40

Margarita Magro + 34 91 822 50 59

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- **For calls only during the meeting on 21-22-23 May 2014:**

+ 34 647 300 447

+ 34 699 402 736

OTHER INFORMATION

- Toledo tourism information <http://www.toledo-turismo.com/en>
- Madrid Barajas Airport <http://www.aena-aeropuertos.es/csee/Satellite/Aeropuerto-Madrid-Barajas/en/Page/1049727006353/>
- Renfe <http://www.renfe.com/EN/viajeros/index.htm>
- The weather <http://www.aemet.es/en/eltiempo/prediccion/municipios/toledo-id45168>